

SUNY-New Paltz: College Theatre Dept. TECH RIDER

Coordinator at Event: _____
 Email: _____
 Phone: _____
 Signature: _____

Requestor (if different): _____
 Email: _____
 Phone: _____
 Signature: _____

Hosting Organization _____

Event Title _____

Number of event participants _____

Type of Event _____

of Pieces/Acts _____

McKenna Parker

Performance Rehearsal

| Date: | Load In Time: | Start Time: | End Time: |
|-------|---------------|-------------|-----------|
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Technical Needs (check all that apply):

- Lights
- Dressing rooms # _____
- Sound
 - Microphones:
 - Type _____ # _____
 - Type _____ # _____
 - Type _____ # _____
- CD Player
- Hookup for Computer or other Peripheral Device
- Monitors # _____

Other Tech Needs (i.e. type of dongle/hookup for peripheral audio device, chairs, music stands, folding table, etc.):

***Other AV equipment must be provided by presenter.
 Campus groups can go through IMS to get equipment delivered.

Show Order

| Piece Name | Mics | CD | Per. | Light Cues | Scene Shift | Piece Name | Mics | CD | Per. | Light Cues | Scene Shift |
|------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 1 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 11 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 12 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 13 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 14 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 15 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 16 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 17 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 18 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 19 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 20 _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Do not write in this box.

| Position | Technician | Date | Call | Date | Call | Date | Call | Date | Call | Initial |
|----------|------------|------|------|------|------|------|------|------|------|---------|
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Equipment Needed:

Rental of these spaces require house technicians. All technicians will be selected and hired by the SUNY New Paltz Theatre Department Technical Director.

To Note: Event Technician call times begin 30 minutes prior renter's approved start time and ends 30 minutes after renter's approved end time.

- Lighting
 - A lighting technician must be hired and present for any use of our lighting equipment.
 - Our general illumination plot will be provide upon request.
 - Any lighting equipment that needs to be installed for your production may require extra labor, paid for by you at the current rate.
- Sound
 - A sound technician must be hired and present for any use of our sound equipment.
 - Most items are included in the rental of the theatre, any equipment that requires a rental fee bill be noted.
 - If more than two wireless microphones are used a second sound technician must be hired.
 - Any sound equipment that needs to be installed for your production may require extra labor, paid for by you at the current rate.
- Stage
 - A stage technician must be hired and present for any use of our stages.
 - The stock masking (legs, borders, blackouts, cyc, etc.) may not be moved from their standard location.
 - Any stage equipment that needs to be installed for your production may require extra labor, paid for by you at the current rate.
 - All items that are rigged and expected to hang or fly must be approved in advance by Sylviane Sherwin. If items are not approved they may not be hung or flown.